

HAAD Clinical Coding Steering Committee Meeting

Date/Time/Place: January 14, 2009; 1:30 pm at Tawam Hospital, Lecture Hall #1

Presiding Chair: Ann L. Webster, RHIA, CCS Tawam Hospital

Co-Chair: Sameera Al Hashemi, SKMC (absent)

Recorder: Ann L. Webster, Tawam Hospital

Present: Nestor Sibayan, Tawam Hospital; Jameel Ahmed, Western Region; Binu Paul, Mafraq Hospital; Rising for Velikakathu T. Sunil, Al Rahba Hospital; Joan Grey, HAAD; Pam Gyles, Zayed Military Hospital; Michelea Peech, Al Noor Hospital, Al Ain; Selvakumar S, Corniche Hospital; Mitchell Jesson, Tawam Hospital (Cerner); Dr. Riham for Malda Ellahham, Daman.

Apologies: Malda Ellahham, Daman Insurance; Dr. Sameer Khan, NAS; Sameera Al Hashemi, SKMC; Velikakathu T. Sunil, Al Rahba Hospital; June Beaumont, Al Ain Hospital.

Item No	Matters Discussed & Decision Taken	Person Responsible For Action	Target Date
1.0	<p>Call to order</p> <p>The meeting was called to order at 1:30 pm.</p>	Chair	
2.0	<p>Apologies and Guests</p> <p>Apologies from: Malda, Dr. Khan, Sameera, Sunil and June.</p> <p>Ann introduced a new member to the Committee, Joan Grey from HAAD. She is a new Data Analyst and will be a permanent member of our Committee.</p>		
3.0	<p>Review/Revision of Previous Minutes</p> <p>Minutes of November 27 meeting were approved as written and posted on the Wikki by Jameel. Ann mentioned that the Data Standards Panel has requested that our minutes be placed on the HAAD website directly. This month's minutes will be put on the HAAD website after review and approval by members, as well as the Wikki site.</p>	Jameel post minutes on Wikki and HAAD websites	January 2009

4.0	<p>Update of Coding Manual and Proposal to Update Code Sets</p> <p>Ann is still working on updating the Coding Manual. It was also requested by HAAD that the Coding Manual be available on the HAAD website. After Ann has updated it, she will send to CCSC members for review and after approval will send to HAAD to be put on their website.</p> <p>Ann also discussed the proposal to update the code sets in 2010, with Dr. Vetter. He explained that if we were not making any changes this year, we do not need to do a proposal for the Data Standards Panel at this time. Ann will ask for an agreement from 3M in writing to synchronize the coding updates with the US in 2010.</p>	Ann	January 2009
5.0	<p>Coding Seminars</p> <p>As June was not at this meeting, it was decided to schedule the next two months for Coding Seminars. The Coding Seminar in February will be at SKMC and in March will be at the Corniche Hospital. Future Coding Seminars for the year will be scheduled by the Education Sub-Committee, which is chaired by June.</p>	Education Committee	February 2009
6.0	<p>AHIMA Coder Credentialing</p> <p>June and Jameel offered to contact the testing center – Prometrics – in Abu Dhabi to determine what details are necessary to provide the coder credentialing exams there. Jameel reported that he sent the addresses for Prometrics to June. We will follow up on this at the next meeting.</p>	June and Jameel	February 2009
7.0	<p>Data Standards Panel</p> <ul style="list-style-type: none"> o CCSC minutes and Coding Manual will be posted on the HAAD website. o Data submission/claims changes will be effective January 15th (one submission with the same data elements) o Additional information added to Fraud and Abuse section of Data Standards. o New Technical Advisory Committee to Data Standards Panel. o Dental Coding regulation changed to read “When dental procedures are performed outside of a recognized dental center or dental clinic, i.e. Maxillofacial Clinic, Inpatient or Day patient surgical episodes; the Canadian Dental Association procedure codes can be used if and only if there is not a specific CPT code for the dental procedure. For avoidance of doubt: CPT code 41899 (unlisted dental procedure) is not a specific CPT code and is not acceptable in these circumstances. o Simplify Guidance – Data Standards and Practice – publication. (15 pages from 75 pages) <p>Complete minutes of the Data Standards Panel meeting can be found on the HAAD website.</p>		

	<p>The DSP asked the CCSC to come up with a recommendation for a confidentiality policy for health information/medical records. Ann asked all members to share their confidentiality policies for discussion at the next meeting.</p> <p>Ann also distributed the new data elements definitions labeled “Common Types Schema” from HAAD. These will be added to the Coding Manual update.</p> <p>Mitchell will obtain clarification of the start date for the unified data submission. Are this claims as of January 15th or activities as of January 15th?</p> <p>It was requested that Ann send an email regarding the decision on the dental codes. There was also a question regarding the dental prices, whether these include the inpatients and day patients. Ann will request clarification on this as well.</p> <p>Dr. Reham mentioned that there is a dental coding training on the 22nd of January by Daman and members asked that she send the information about this to Ann to pass on to all members.</p>	<p>Members</p> <p>Ann</p> <p>Mitchell</p> <p>Ann</p> <p>Dr. Reham/Ann</p>	<p>February 2009</p> <p>February 2009</p> <p>January 2009</p> <p>January 2009</p> <p>January 2009</p>
8.0	<p>Education and Technical Subcommittee</p> <p>No report as June was not present.</p>	<p>June</p>	<p>February 2009</p>
9.0	<p>Definition of Coding Error</p> <p>As no one had come up with a definition for discussion, Jameel volunteered to take this on. He will develop a definition of coding error and circulate it to members before the next meeting for discussion at the February meeting. It is important that the CCSC think about how to define an error before the company the HAAD is hiring to audit coding arrives. We want to drive this process and to do so we need to be clear as to what an actual error is. CCSC member must be prepared to discuss this at the next meeting.</p>	<p>Jameel</p> <p>Members</p>	<p>January 2009</p> <p>February 2009</p>
10.0	<p>Sub-Committee for Coding Arbitration</p> <p>No report as Sameera was not present.</p>	<p>Sameera</p>	<p>February 2009</p>
11.0	<p>Questions for HAAD</p> <p>At the last meeting we clarified that we can submit claims for DOA (Dead on arrival) encounters where there is an attempt to resuscitate the patient. The question was to HAAD regarding reporting all of these encounters. Ann clarified with Dr. Vetter that all DOA encounters should be reported to HAAD in the standard reporting process.</p>		

	This means for most facilities that these DOA encounters will have to be registered as well.		
12.0	<p>Data Dictionary Simplified and List of CCSC Decisions for Wikki</p> <p>HAAD has now simplified the data dictionary and this was sent to all members in soft copy. This will be added to the Coding Manual. Ann is still working on the list of CCSC decisions for the Wikki. It was also suggested by Dr. Vetter that all decisions this committee makes be numbered and listed in the minutes, as is done in the Data Standards Panel. Ann will start this with this set of minutes, at the end.</p>	Ann	January 2009
13.0	<p>Wikki Site Maintenance Team</p> <p>Deferred to next meeting as Dr. Khan was not present.</p>	Dr. Khan	February 2009
14.0	<p>Stamp for CCSC with Logo</p> <p>Ann asked Jameel to please re-send his design so she can get the stamp made.</p>	Ann Jameel	January 2009 January 2009
15.0	<p>Oasis Hospital Providing Education for Coders</p> <p>Michelea offered to follow up on this. Ann also mentioned that a company in the UAE has approached her regarding education and training on coding. The Committee will give guidance and provide information to these companies when requested, regarding the coding rules and standards, to support such education and training activities.</p>	Michelea	February 2009
16.0	<p>Medical Record Review by Payers</p> <p>There was a concern expressed at the last meeting regarding the potential for payers to request voluminous copies of medical records to review in the electronic claims environment. Ann had a discussion with Dr. Vetter about these concerns. His response was that we need to look at the issue of auditing and building trust as a package. This includes the coding audit by the company from HAAD, record review by the payers, definition of coding error, etc. This is also something that the Coding Audit Sub-committee, that Jameel has volunteered to chair, can look into as well.</p>		
17.0	<p>Tawam Hosting E&M Training with 3M Rachael d'Andrea</p>		

	<p>coding system that we use the official definitions for the modifiers as well as the CPT codes.</p> <ul style="list-style-type: none"> ○ Ann announced that Jameel has agreed to Chair the Coding Audit Sub-committee. She will meet with him to come up with a terms of reference soon and ask for members. Anyone who wants to volunteer to join his Sub-committee was encouraged to contact Jameel directly. 	Ann and Jameel	February 2009
19.0	<p>Next Meeting</p> <p>The members discussed the timings of the meetings again and they prefer not to have them the same day as the coding seminars as it makes for a very long day. They also prefer to have them in the morning from 10 am to 12 noon. It was decided to keep the meetings on the second Wednesday of the month. So the next meeting will be on <u>February 11th at 10 am at the Corniche Hospital.</u></p>	Members	
20.0	<p>Adjournment</p> <p>The meeting adjourned at 3:20 pm.</p>		

Major Decisions and Actions, Final and Pending for Clinical Coding Steering Committee 2009

001	Add CCSC minutes to HAAD website.	Jameel Ahmed– February 2009
002	Update Coding Manual and post on HAAD website.	Ann Webster– February 2009
003	Establish testing center for coding credentials with American Health Information Management Association in Abu Dhabi.	June Beaumont and Jameel Ahmed – April 2009
004	Dental Coding - Dental Coding regulation changed to read “When dental procedures are performed outside of a recognized dental center or dental clinic, i.e. Maxillofacial Clinic, Inpatient or Day patient surgical episodes; the Canadian Dental Association procedure codes can be used if and only if there is not a specific CPT code for the dental procedure. For avoidance of doubt: CPT code 41899 (unlisted dental procedure) is not a specific CPT code and is not acceptable in these circumstances.	Completed
005	Confidentiality Policy for HAAD Data Standards Panel	Members – March 2009

006	Define coding error. Jameel to develop recommendation.	Jameel - January 2009 Members – February 2009
007	DOA – If facility attempts to resuscitate a “Dead On Arrival” patient then it is possible to submit a claim for that encounter. All DOAs must be reported to HAAD in standard data submission reporting process.	Completed
008	Mixed claim with covered and non-covered services in same encounter. Ann to follow up with Data Standards Panel.	Ann Webster – February 2009
009	<p>Statement for Pre-authorization process:</p> <ul style="list-style-type: none"> ▪ In the pre-authorization process, if the actual procedure performed is a logical regression or progression of the approved procedure(s), for medical necessity reasons only, no further application for approval is needed, after the fact. <p>A concern was expressed by the payer member regarding the above. The application for approval after the fact informs the payer of the new level of payment/benefits for that patient. If this isn't done and another facility requests pre-authorization for another procedure, it could be approved in cases where there are no more benefits available to the patient after the first procedure is paid for. This concern was discussed by the CCSC and it was agreed to make the above proposal with this concern attached. This will be forwarded to the HAAD for discussion at the next Data Standards Panel meeting.</p>	Completed
010	<p>Modifiers to CPT codes – 77 and 76. There seems to be a difference of opinion on the definitions of these modifiers and how they are being used by the payer. The definitions per the CPT book are:</p> <p>76- <u>Repeat Procedure or Service by Same Physician</u>: It may be necessary to indicate that a procedure or service was repeated subsequent to the original procedure or service. This circumstance may be reported by adding modifier 76 to the repeated procedure or service.</p> <p>77 – <u>Repeat Procedure by Another Physician</u> – The physician may need to indicate that a basic procedure or service performed by another physician had to be repeated. This situation may be reported by adding modifier 77 to the repeated procedure or service.</p> <p>This will be further researched by Michelea and communicated to CCSC members.</p>	Michelea – February 2009

